

## GUIDELINES

### for Submitting Articles to the Editorial Board of the Scientific Journal

#### *Problems of Territory's Development*

(Abridged version; the full version is available on the journal's website: <http://pdt.vsc.ac.ru/info/rules>)

The journal publishes original theoretical and experimental articles, the topics of which correspond to the journal's scope. The minimum article length is 16 pages (30,000 characters including spaces). The maximum length for submitted articles is 25 pages (50,000 characters including spaces). The journal also accepts book reviews, information about scientific conferences, and chronicles of scientific events. Articles must reflect the results of completed and methodologically sound research.

### REQUIREMENTS FOR THE SUBMISSION PACKAGE

**The following materials must be submitted to the editorial office in electronic format:**

1. The article file in Microsoft Word format (.docx). The filename must be written in Latin characters and reflect the author's surname (e.g., Ivanova.docx).
2. Author information on a separate page, including: full name, academic degree and title, place of employment and position, contact information (postal address, phone number, e-mail), ORCID ID, and Researcher ID.
3. A scanned copy of the author's guarantee not to publish the article in other publications.
4. A color author photograph in .jpeg/.jpg format, with a file size of at least 1 MB.

The complete set of electronic materials can be sent via e-mail to:

**ptd@volnc.ru**

### MANUSCRIPT FORMATTING REQUIREMENTS

1. **Page Margins:** Right margin – 1 cm, all other margins – 2 cm.
2. **Font:** Size – 14 pt, typeface – Times New Roman. If a special typeface is required (e.g., for Greek, Arabic words, special symbols), fonts installed by default in the Windows operating system should be used. If the manuscript uses rare fonts, the entire font family must be provided along with the file. Line spacing – 1.5.
3. **Paragraph Indentation:** 1.25 cm. This should be set automatically using the MS Word function.
4. **Pagination:** Page numbers must be inserted automatically using the MS Word feature, placed in the bottom right corner of the page.
5. **First Page Layout:** The UDC index should be indicated in the top right corner. Followed by 1.5 line spacing, then the LBC index. Followed by 1.5 line spacing, then the copyright sign ©, a space, and the author's surname and initials in bold. After a double line spacing, the article title is provided in lowercase letters (centered alignment, bold). After a double line spacing, the abstract is provided (justified alignment, italicized, without paragraph indentation). After a single line spacing, the keywords are provided (justified alignment, \*italicized\*, without paragraph indentation). After a double line spacing, the main text of the article begins.
6. **Abstract Requirements:** The abstract should be between 200 and 250 words. It must explicitly state the research objective; concisely list the distinctions that constitute the scientific novelty of the work compared to similar studies by other scholars; enumerate the research methods used by the author; present the main results of the work; define the potential applications of the research findings; and briefly outline prospects for further research in the field.
7. **Key word Requirements:** Each article must be accompanied by key words (up to 8 words or phrases). The key words should comprehensively reflect the manuscript's content. The number of words within a single key phrase should not exceed three.

**8. Table Formatting Requirements:** The word "Table" and its number (if applicable) in the table title should be in regular font (no emphasis). The table title itself should be in bold. Alignment should be centered. Tables must be inserted using the table function, not created using lines and autoshapes. Aligning columns and cells with spaces or tabs is not permitted. Tables must be created using the MS Word table editor. Each item in the stub (first column) and the column heading must have its own cell. Tables must be created and formatted exclusively using the editor's standard tools; the use of paragraph marks, spaces, and empty additional rows for semantic separation and line alignment is prohibited.

**9. Formatting Requirements for Figures, Diagrams, Graphs, and Charts:** The title and number of a figure are placed below the figure itself. The word "Fig." is in regular font (no emphasis). The figure title is in bold. Alignment should be centered. Line spacing should be single.

Graphs should be created using MS Excel, flowcharts using MS Word or MS Visio, and formulas using MS Equation.

Figures and diagrams created in MS Word must be grouped into a single object.

The use of scanned, exported, or internet-sourced graphic materials in the article is not permitted.

**10. Formatting Bibliographic Notes under Tables and Figures:** Notes should begin with "Source:", "Compiled from:", "Calculated from:", etc., followed by the full bibliographic details of the source.

**11. Formatting Footnotes:** Footnotes must be formatted in accordance with the Russian State Standard GOST R 7.0.5-2008.

**12. Formatting and Content of the Reference List:** The reference list must include citations for all scientific works used by the author in preparing the article. All sources listed in the references must be cited in the text of the article. The list of references is arranged in alphabetical order (first Cyrillic sources, then Latin-alphabet sources). References to Russian-language sources are formatted according to GOST R 7.0.5-2008. References to English-language sources are formatted using a citation style based on the Harvard standard. If an article has a DOI, it must be included in the bibliographic entry.

In accordance with international publication standards, the recommended number of sources in the reference list is at least 20, of which no less than 30% should be foreign. The number of self-citations (references to the author's own works) should not exceed 10% of the total references. In-text citations are provided in parentheses, indicating the author's surname and the publication year (e.g., (Ivanov, 2020), (Ivanov, 2020; Petrov, 2018), (Smith, 2001), etc.). Multiple sources in a single citation must be separated by a semicolon.

**Articles submitted without a complete set of required materials, as well as articles that do not meet the publisher's formatting requirements, will not be considered for review!**

## SUBSCRIPTION INFORMATION

If you are interested, you can subscribe to the journal using one of the following methods:

- 1) Through the united catalog "Press of Russia," the journal's subscription index is 41318;
- 2) On the website <http://www.akc.ru>;
- 3) Directly through the editorial office (contact person – Valeriya Gryzlova, phone: 8(8172) 59-78-32, e-mail: [ptd@volnc.ru](mailto:ptd@volnc.ru))